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Governor

*State of Idaho*  
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## **ADVISORY NOTICE**

**May, 2003**

### **ELECTRONICALLY PROCESSED APPOINTMENTS AND TERMINATIONS**

#### **Electronic Appointments**

In 2001 the Idaho Department of Insurance ( Department) began accepting electronic producer appointments from insurance companies located throughout the country. To date about 50% of all producer appointments are effectuated through the NAIC's National Insurance Producer Registry. (NIPR). This electronic appointment process has eliminated virtually all administrative handling of appointments and the companies need only access the NIPR system to activate an appointment immediately.

Starting July 1, 2003, Idaho will no longer accept paper appointments and/or terminations of appointments. All appointments and appointment terminations must be submitted electronically through the NIPR website. Please contact NIPR (NIPR) to learn how to send appointments and terminations through their system. NIPR's web address is [www.icenseregistry.com](http://www.icenseregistry.com).

#### **Exceptions:**

1. If a producer is "terminated for cause" by an insurer, the insurer shall submit a termination of appointment along with an explanation of the "for cause termination" within 30 days of such termination.
2. Paper appointments may be submitted with license applications.

Please contact producer licensing at [agent@doi.state.id.us](mailto:agent@doi.state.id.us) or by calling the Idaho Department of Insurance at 208/334-4250, if you have any questions or problems meeting the July 1, 2003 deadline.

Joanne Adair  
Supervisor of Licensing